

Republic of the Philippines
City of Canlaon
Office of the Bids and Awards Committee

INVITATION TO BID FOR THE *SUPPLY AND DELIVERY OF TWO (2) UNITS DESKTOP COMPUTER (PC) WITH COMPLETE ACCESSORIES*

The *Local Government of Canlaon City*, through the *Information & communication Technology Equipment 2025* intends to apply the sum Two Hundred Thousand (P200,000.00) being the ABC to payments under the contract for the *Supply and Delivery of two (2) units Desktop Computer (PC) with Complete Accessories for use of City Engineering Office in Drafting, Programming and other Clerical Work, Canlaon City*. Bids received in excess of the ABC shall be automatically rejected at bid opening.

The *Local Government of Canlaon City*, now invites bids for the *Supply and Delivery of two (2) units Desktop Computer (PC) with Complete Accessories for use of City Engineering Office in Drafting, Programming and other Clerical Work, Canlaon City*. Delivery of the Goods is required 7 calendar days after issuance and receipt of Notice to Proceed. Bidders should have completed, within *ten years* from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is open to all interested bidders, whether local or foreign, subject to the conditions for eligibility provided in the 2016 revised IRR of RA No. 9184

Interested bidders may obtain information for the City Government of Canlaon City thru the Office of the Bids and Awards Committee and inspect bidding documents during office hours (8:00AM to 5:00PM), Monday to Friday.

A complete set of Bidding Documents may be acquired by interested Bidders starting on *March 6, 2025 to March 26, 2025 until 10:00 AM at the Office of the Bids and Awards Committee, Canlaon City, and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Five Hundred (P500.00) Pesos*. The Procuring Entity shall allow the bidder to present its proof of payment for the fees *by facsimile*.

The *Local Government of Canlaon City* will hold a Pre-Bid Conference¹ on *March 13, 2025 – 11:00 AM at the Office of the Bids and Awards Committee 2nd Floor, City Hall Building, Canlaon City, which shall be open to prospective bidders*

Bids must be received by the BAC Secretariat through manual submission on or before March 26, 2025, 10:00 AM at the Office of the Bids and Awards Committee, 2nd Floor, City Hall Building, Canlaon City.

All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.

Bid opening shall be on March 26, 2025, 10:00 AM at the *at the Office of the Bids and Awards Committee 2nd Floor, City Hall Building, Canlaon City*. Bids will be opened in the presence of the bidders’ representatives who choose to attend the activity.

¹ May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a Pre-Bid Conference.

For the purpose of constituting a quorum, either the physical and virtual presence of the BAC member shall be considered pursuant to GPPB Resolution No. 09-2020.

The *Local Government Unit of Canlaon* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

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ZOSILITO A. ONGCO
BAC Vice-Chairman